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| --- | --- |
| Feature | Check to include |
| School-wide Expectations |
| Include school-wide expectations * + Expectations should be positively stated
	+ 5 or fewer expectations should be listed on the DPR

OR Include school-wide expectations with specifically defined behaviors* + Expectations and behavior should be positively stated
	+ 5 or fewer expectations should be listed on the DPR
 |  |
| Teacher Friendly and Easy to Complete |
| Allow for circling of ratings rather than narrative feedback |  |
| Include a narrow range of scores* + 3 point system is recommended (1-3 or 0-2)
	+ Consider whether use of a “0” rating is age-appropriate or fits the culture of your school
 |  |
| Include a ratings key on the DPR* + Staff should clarify and agree upon the difference between ratings
 |  |
| Include a place for teachers to record “successes” rather than “comments” |  |
| Make copies and have DPR cards readily available everyday |  |
| Design and Content |
| Use the same card for all students per grade level |  |
| Avoid calling the DPR a “behavior card” or “behavior plan” |  |
| Make the DPR a half sheet if copying costs are a concern |  |
| Include only classroom settings. (Non-classroom settings typically are not included on the DPR but this can be modified later) |  |
| Include a minimum of 4 rating periods and a maximum of 10* + Correspond rating periods with natural transitions during the day
	+ Rating periods should be less than 75 minutes
 |  |
| Include a column or place for teacher to initial ratings  |  |
| Include a line for parent signature and a place for them to record success  |  |
| Verify that data is easy to summarize and determine if goal is met* + Include an area for total points earned
	+ Determine whether the percentage goal will be listed
		- * Provide a range and student circles his/her goal (50%-80%)
 |  |