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| TFI Action Planning Form - Tier II |
| School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Instructions: As a team, review your score for each element and establish an Action Plan.  |
| Item # | Description | Score | ***What*** work needs to be completed? | ***Who*** will help complete the work? | ***When*** will work be completed by? |
| 2.1 | Team Composition* Includes Tier II systems coordinator
* Includes individuals with applied behavioral expertise, administrative authority, knowledge about operation of school across grade levels and programs
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| 2.2 | Team Operating Procedures* Meets at least monthly
* Has a regular meeting format/agenda, minutes, defined meeting roles, and current action plan
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| 2.3 | Screening* Tier II Team uses decision rules and multiple sources of data to identify students who require Tier II supports
* Data sources include ODRs, academic progress, screening tools, attendance, and/or nominations
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| 2.4 | Request for Assistance* Tier II team uses written request for assistance form
* Tier II team uses process that is timely and available to all staff, families, and students.
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| 2.5 | Options for Tier II Interventions* Tier II team has multiple ongoing behavior support interventions
* Interventions have documented evidence of effectiveness matched to student need
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| 2.6 | Tier II Critical Features* Tier II behavior support interventions provide additional instruction/time for student skill development, additional structure/predictability, and/or increased opportunity for feedback
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| 2.7 | Practices Matched to Student Need* Formal process is in place to select Tier II interventions
* Interventions are matched to student need and adapted to improve contextual fit
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| 2.8 | Access to Tier I Supports* Tier II supports are explicitly linked to Tier I supports
* Students receiving Tier II supports have access to, and are included in, Tier I supports
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| 2.9 | Professional Development* Written process is followed for teaching all relevant staff how to refer students and implement each Tier II intervention in place
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| 2.10 | Level of Use* Team follows written process to track proportion of students participating in Tier II supports
* Access to Tier II supports is proportionate
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| 2.11 | Student Performance Data* Tier II team tracks proportion of students experiencing success
* Tier II team uses Tier II intervention outcome data and decision rules for progress monitoring and modification
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| 2.12 | Fidelity Data* Tier II team has a protocol for ongoing review of fidelity for each Tier II practice
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| 2.13 | Annual Evaluation* Tier II team assesses overall effectiveness and efficiency of strategies at least annually
* Reviews data-decision rules to identify students, range of interventions available, fidelity of implementation, and on-going support to implementers
* Evaluations are shared with staff and district leadership
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|  | Other Tasks | Total: |  |  |  |





