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| Staff-Managed Problem Behavior | **Violation** | **Definition** | **Examples** | **Non-Examples** |
| **Lying/Cheating:** | Lying – Making a statement to which one knows to be untrue.Cheating – using dishonest methods to gain academic advantage. | Cheating on testsCopying work (without teacher permission)Lying to an adult | Teacher approved:Cooperative LearningSharingProjects |
| **Inappropriate Verbal Language or Nonverbal Language (Disrespectful):** | Student engages in low-intensity instance of inappropriate language toward other students Calling namesUse of inappropriate vocal tones | Stupid, ugly, shut-up, sucks, freakin’, etc. Eye rolling, mumbling disrespectful statements under breath | Swearing or cursing toward any individual teacher or another adult, yelling at adult, flipping the middle finger |
| **Physical Contact:** | Student engages in non-serious, but inappropriate physical contact.Inappropriate touching with the hands or feet which **did not display of perceived threat or result in injury.** | Pushing, shoving, horseplay, hugging, kissing | Punching, hitting, kicking |
| **Noncompliance:** | Student engages in brief or low-intensity failure to respond to adult requests. Refusing to obey; challenging or resisting authority; engaging in power struggles | Talking back, not following teacher or staff directions,  | Yelling at the teacher, leaving class without permission |
| **Disruption:** | Any disturbance or interference that takes away from the learning environment which does not cause physical harm or injury to one’s self or others.  | Talking, tapping pencils, repeated noises, blurting out, out of seat, passing gas, burping | Yelling, turning over furniture |
| **Property Misuse:** | Use of Property in a way in which it was not designed, **does not cause physical harm or injury to one’s self or others.** | Kicking furniture, purposefully breaking classroom materials (e.g., pencils, crayons) | Breaking classroom items, throwing desks, chairs, computers |
| **Forgery/Theft:** | Forgery – Signing someone else’s name or taking credit for something which is not yours.Theft – Taking someone else’s property without permission | Taking someone else’s pencil or other property valued of $5, turning in someone else’s work as your own, signing your parent’s name. | Stealing school or teacher’s property |
| **Teasing/ Taunting:** | Inappropriate comments and/or unwanted verbal, physical, or emotional advances.  | Making faces, shooting a bird, calling other student’s names, using sexual, racial, or intellectual slurs, without the receiver feeling unsafe, intimidated or excluded.  | Bullying, repeated verbal abuse, inappropriate touching, inappropriate gestures, pictures, or notes. |
| \*\* If a student has an IEP or FBA/BIP adhere to those plans first. |

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| Office-Managed Problem Behavior | **Violation** | **Definition** | **Examples** | **Non-Examples** |
| **Abusive Language:** | Swearing or curse words directed toward others in a demeaning or provoking manner, words used to hurt or demean | Calling others names, making racial or sexual slurs | Saying stupid, ugly, shut up, etc. to other students, profanity |
| **Defiance:** | Leaving classroom without permission, repeated verbal defiance over 5 minutes or direct refusal to obey (after two directives) | “I’m not going to!”“You can’t make me”Refusal to go to the office | Not completing work, talking back, not following directions, eye rolling, mumbling disrespectful statements under breath |
| **Disruption:** | Any disturbance or interference that takes away from the learning environment causing potential harm to one’s self or others | Prolonged yelling, turning over furniture, escalated confrontation between students, slamming books or knocking books to the floor in anger, acts of rage | Talking, tapping pencils, repeated noises, yelling for under a minute. |
| **Fighting/Physical Aggression:** | Physical contact with intent or outcome of causing injury or harm to others | Punching, hitting, kicking, spitting, causing physical harm to another | Pushing, shoving, horseplay that does not escalate |
| **Theft:** | Stealing school, student or teacher’s property over a value of $10 | Taking money, calculators, teachers’ editions or other books, taking valuable property that belongs to the school or another student, taking money | Turning in someone else’s work as your own, signing your parent’s names |
| **Harassment/Threats:** | Repeated verbal abuse, inappropriate touching, threats of physical harm, including threats of weapons | Repeated inappropriate comments or physical contact that makes the receiver fee unsafe, intimidated, or excluded. “You better watch yourself!” | Horseplay actions or comments that do not make the receiver feel threatened, unsafe, intimidated or excluded. |
| **Property Damage:** | Intentional destruction of property belonging to the school or the teacher, or students through misuse or aggressive behavior. | Breaking classroom materials, throwing desks, chairs, and computers. Destroyed textbooks, urination/defecation in inappropriate places, placement of bodily fluids on community property | Kicking furniture, breaking pencils, crayons, leaving caps off markers, etc. |
| **Weapons:** | Having possession of a weapon or weapon look alike capable of causing bodily harm | Knives or guns (real or look alike) or other objects readily capable of causing bodily harm found on the student or in lockers, backpacks, purses, etc. (including cigarette lighters) | Pencils, scissors, and toys when being used properly  |
| **Drugs and Alcohol:** | Any possession of drugs and alcohol including cigarettes will be considered a major behavior and will be handled by the office. | Alcohol, cigarettes, or drugs found in a student’s locker, backpack, purse, jackets, etc. or found in the pockets or hands of the student. | TylenolPrescriptions with a note from home/doctorCough drops |
| \*\* If a student has an IEP or FBA/BIP adhere to those plans first. |

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| Elementary School – Behavioral Definitions – MINORSHandled by staff | **Violation/ Definition** | **Examples** | **Non-Examples** |
| **Lying/Cheating:**Lying – Making a statement to which one knows to be untrue.Cheating – using dishonest methods to gain academic advantage. | Cheating on testsCopying work (without teacher permission)Lying to an adult | Teacher approved:Cooperative LearningSharingProjects |
| **Inappropriate Verbal Language or Nonverbal Language (Disrespectful):**Student engages in low-intensity instance of inappropriate language toward other students Calling namesUse of inappropriate vocal tones | Stupid, ugly, shut-up, sucks, freakin’, etc. Eye rolling, mumbling disrespectful statements under breath | Swearing or cursing toward any individual teacher or another adult, yelling at adult, flipping the middle finger |
| **Physical Contact:**Student engages in non-serious, but inappropriate physical contact.Inappropriate touching with the hands or feet which **did not display of perceived threat or result in injury.** | Pushing, shoving, horseplay, hugging, kissing | Punching, hitting, kicking |
| **Noncompliance:**Student engages in brief or low-intensity failure to respond to adult requests. Refusing to obey; challenging or resisting authority; engaging in power struggles | Talking back, not following teacher or staff directions,  | Yelling at the teacher, leaving class without permission |
| **Disruption:** Any disturbance or interference that takes away from the learning environment which does not cause physical harm or injury to one’s self or others.  | Talking, tapping pencils, repeated noises, blurting out, out of seat, passing gas, burping | Yelling, turning over furniture |
| **Property Misuse:**Use of Property in a way in which it was not designed, **does not cause physical harm or injury to one’s self or others.** | Kicking furniture, purposefully breaking classroom materials (e.g., pencils, crayons) | Breaking classroom items, throwing desks, chairs, computers |
| **Forgery/Theft:**Forgery – Signing someone else’s name or taking credit for something which is not yours.Theft – Taking someone else’s property without permission | Taking someone else’s pencil or other property valued of $5, turning in someone else’s work as your own, signing your parent’s name. | Stealing school or teacher’s property |
| **Teasing/ Taunting:** Inappropriate comments and/or unwanted verbal, physical, or emotional advances.  | Making faces, shooting a bird, calling other student’s names, using sexual, racial, or intellectual slurs, without the receiver feeling unsafe, intimidated or excluded.  | Bullying, repeated verbal abuse, inappropriate touching, inappropriate gestures, pictures, or notes. |

\*\* If a student has an IEP or FBA/BIP adhere to those plans first.

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| Elementary School – Behavioral Definitions – MAJORSHandled by office | **Violation** | **Examples** | **Non-Examples** |
| **Abusive Language:**Swearing or curse words directed toward others in a demeaning or provoking manner, words used to hurt or demean | Calling others names, making racial or sexual slurs | Saying stupid, ugly, shut up, etc. to other students, profanity |
| **Defiance:**Leaving classroom without permission, repeated verbal defiance over 5 minutes or direct refusal to obey (after two directives) | “I’m not going to!”“You can’t make me”Refusal to go to the office | Not completing work, talking back, not following directions, eye rolling, mumbling disrespectful statements under breath |
| **Disruption:**Any disturbance or interference that takes away from the learning environment causing potential harm to one’s self or others | Prolonged yelling, turning over furniture, escalated confrontation between students, slamming books or knocking books to the floor in anger, acts of rage | Talking, tapping pencils, repeated noises, yelling for under a minute. |
| **Fighting/Physical Aggression:**Physical contact with intent or outcome of causing injury or harm to others | Punching, hitting, kicking, spitting, causing physical harm to another | Pushing, shoving, horseplay that does not escalate |
| **Theft:**Stealing school, student or teacher’s property over a value of $10 | Taking money, calculators, teachers’ editions or other books, taking valuable property that belongs to the school or another student, taking money | Turning in someone else’s work as your own, signing your parent’s names |
| **Harassment/Threats:**Repeated verbal abuse, inappropriate touching, threats of physical harm, including threats of weapons | Repeated inappropriate comments or physical contact that makes the receiver fee unsafe, intimidated, or excluded. “You better watch yourself!” | Horseplay actions or comments that do not make the receiver feel threatened, unsafe, intimidated or excluded. |
| **Property Damage:**Intentional destruction of property belonging to the school or the teacher, or students through misuse or aggressive behavior. | Breaking classroom materials, throwing desks, chairs, and computers. Destroyed textbooks, urination/defecation in inappropriate places, placement of bodily fluids on community property | Kicking furniture, breaking pencils, crayons, leaving caps off markers, etc. |
| **Weapons:**Having possession of a weapon or weapon look alike capable of causing bodily harm | Knives or guns (real or look alike) or other objects readily capable of causing bodily harm found on the student or in lockers, backpacks, purses, etc. (including cigarette lighters) | Pencils, scissors, and toys when being used properly  |
| **Drugs and Alcohol:**Any possession of drugs and alcohol including cigarettes will be considered a major behavior and will be handled by the office. | Alcohol, cigarettes, or drugs found in a student’s locker, backpack, purse, jackets, etc. or found in the pockets or hands of the student. | TylenolPrescriptions with a note from home/doctorCough drops |

\*\* If a student has an IEP or FBA/BIP adhere to those plans first.

**Minor Behaviors:**

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| **Violation:** | **Examples:** | **Non-Examples:** | **Definition:** |
| **Inappropriate Language** **(Disrespectful)** | * Saying:
	+ Stupid, shut-up, sucks, freakin’
* Eye rolling
* Mumbling disrespectful statements under breath
 | **NOT:** * Cursing
* Racial slurs toward anyone
* Yelling at anyone
* Flipping the bird
 | Student uses unsuitable words or body language toward anyone. |
| **Physical Contact** | * Pushing/shoving
* Horseplay
 | **NOT:** * Punching/hitting
* Kicking
* Intentional spitting
 | Student engages in non-serious, intentional contact with another student using the hands or feet that does not result in injury. |
| **Noncompliance** | * Talking back/arguing
* Not following directions
 | **NOT:** * Yelling at the teacher
* Leaving class without permission
 | Student refuses to obey an adult, challenges or resists authority, or engages in a power struggle with an authority figure. |
| **Interruption** | * Repeated noises
* Blurting/calling out
* Out of seat
* Intentional body noises
 | **NOT:** * Yelling
* Turning over furniture
 | Student engages in a disturbance that takes away from the learning environment which does not cause physical harm or injury to one’s self or others. |

**Minor Behaviors:**

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| **Property Misuse** | * Kicking furniture
* Breaking utensils
 | **NOT:** * Breaking and/or destroying classroom items
* Throwing desks, chairs, or computers
 | Student uses school property in ways other than directed by an adult, not resulting in major damage, destruction or injury. |
| **Lying/Cheating** | * Cheating on tests
* Copying work
* Lying to an adult
 | **NOT**: * Cooperative Learning
 | **Lying:** Student makes a statement which one knows to be untrue.**Cheating:** Student uses dishonest methods to gain academic advantage. |
| **Forgery/Theft** | * Taking someone else’s things
* Turning in someone else’s work as your own
* Signing a parent/ guardian’s name
 | **NOT:** * Stealing school or other’s property
 | **Forgery:** Student signs someone else’s name or takes credit for something that is not theirs.**Theft:** Student takes someone else’s property without their permission. |
| **Teasing/Taunting** | * Making faces
* Name calling
 | **NOT:** * Bullying
* Inappropriate touching or gestures
* Calling someone names based on race, religion, or ethnicity
 | Student makes inappropriate comments and/or unwanted verbal, physical, or emotional advances. |
| **Invasion of Personal Space** | * Touching and/or removing other’s attire (burka, scarf, earrings, etc.)
 | **NOT:*** Sharing clothing
* High-Five
* Touching/tapping when directed by the teacher
 | Student engages in contact with another individual without their permission in a non-threatening or sexual manner. |

**Major Behaviors:**

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| **Violation:** | **Examples:** | **Non-Examples:** | **Definition:** |
| **Verbal Aggression** | * Cursing or racial slurs toward any individual
* 15 seconds or more of minor behavior of inappropriate language
* 3 consecutive negative statements
* Threatening to harm someone
* Flipping the bird
 | **NOT:** * Saying:
	+ Shut-up, sucks
* Eye rolling
* Mumbling disrespectful statements under breath
* Isolated incidents
 | Student delivers verbal or non-verbal message toward another individual with intent to harm or embarrass.  |
| **Physical Aggression** | * Punching/hitting
* Intentional spitting
* Bucking
 | **NOT:** * Pushing/shoving
* Horseplay
 | Student engages in an intentional action involving serious physical contact where injury may occur, including attempts. |
| **Defiance** | * Repeated or continual noncompliance
* Leaving the classroom
* Yelling at an adult
 | **Not:** * Isolated events that are corrected immediately
 | Student engages in daring or bold resistance to authority and/or delivers socially rude interactions. |
| **Disruption** | * Sustained minor disruptions
* Foot stomping
* Table banging
 | **NOT:** * Isolated incidents that are corrected immediately
 | Student engages in a behavior that takes away from the learning environment which could cause physical harm or injury to one’s self or others. |

**Major Behaviors:**

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| **Harassment/ Bullying** | * Repeated verbal abuse
* Inappropriate touching or gestures
* Name calling based on race, religion or ethnicity
 | **NOT:** * Isolated incidents
 | Student engages in repeated inappropriate interactions with another person with the intention to threaten or intimidate, causing emotional and/or physical harm. |
| **Fighting** | * Punching/hitting
* Kicking
* Spitting
 | **NOT:*** Isolated incidents of Physical Aggression
 | Student engages in mutual participation in an incident involving physical violence.  |
| **Property Damage** | * Drawing on bathroom walls
* Ripping or tearing pages in textbooks
* Turning over or throwing furniture
* Intentionally breaking a school item
 | **NOT:*** Drawing on desks
* Drawing on personal property
* Breaking pencils or rulers
 | Student breaks and/or destroys school items with a value of more than $10. |
| **Stealing** | * Taking snack without paying
* Hiding items that have been taken
* Going into other’s desk or backpack to take an item
 | **NOT:*** Taking a pencil off a desk
* Playing with another’s personal item
 | Student knowingly takes school or others’ property with the intent to keep. |
| **Inappropriate Touch** | * Grabbing
* Touching private parts (bathing suit areas)
 | **NOT:*** Touching and/or removing other’s attire (burka, scarf, earrings, etc.)
 | Student engages in contact with another individual without their permission in a threatening or sexual manner. |
| **False Emergency** | * Pulling the fire alarm
 | **NOT:*** Threat against individual
 | Student engages in an incident which causes the school to evacuate unnecessarily. |

**Behavior Management Levels**

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| **Level 1****Productive Personal Environment** | **Level 2****Productive Classroom Environment** | **Level 3****Orderly Environment** | **Level 4****Safe Environment** |
| **Behaviors that affect only the student:** | **Behaviors that interfere with others’ learning:** | **Behaviors that affect an orderly environment:** | **Behaviors that cause harm or are illegal:** |
| - Not prepared- Out of Seat- Breaking pencils- Not following directions- Whining- Playing in desk- Not doing class work- Bubbles when washing hands- Not in line- Sleeping- Copying behavior- Not listening- Leaning in chair- Refusing to work- Crawling on floor- Not taking responsibility for action- No homework | - Talking out/Talking back to adults- Visiting/talking - Inappropriate noise- Tattling- Touching- Poking- Standing on furniture- Constant talking- Out of seat and interfering with others’ learning- Crawling on floor and interfering  with others’ learning- Inappropriate chair manners- Consistently not following directions- Inappropriate language | - Talking back to adult w/ elevated frequency/intensity- Throwing things- Teasing- Lying- Cheating- Forgery- Tantrums - Cutting others’ hair- Bathroom - climbing- Bathroom - looking under stalls- Pushing- Disrespect to adults- Disrespect to children- Leaving room without permission- Name calling- Hallway behavior - Banging on window- Profane hand gestures- Inappropriate language  | - Actions that cause harm- Stealing- Fighting- Drugs- Weapons- Punching- Biting- Throwing Furniture- Threatening to injure a person  or property- Sexual harassment- Inappropriate language directed at  other students or staff  |
| **Level 1****Consequences May Include:** | **Level 2****Consequences May Include:** | **Level 3****Consequences May Include:** | **Level 4****Consequences May Include:** |
| - Teacher look- Buddy Classroom (with or without  Think Sheet)- Proximity- Discussion/talking- Verbal warning- Timeout in room- Parent contact | - Buddy Classroom (with or  without Think Sheet)- Minor Office Discipline Referral- Loss of part of recess- Parent contact- Behavior contract | - Time Out Classroom- In-School Suspension- Out of School Suspension- Major Office Discipline Referral - Admin/parent/student/teacher  conference | - Per Board of Education Policies- Major Office Discipline Referral |