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| **Tier I** |
| Before Tier I Training |
| * Contact team and introduce yourself * Attend your team’s Pre-Implementation TFI with TBSP Educational Consultant * Watch the *Introduction to Coaching in RTI2-B* module |
| During Tier I Training |
| * Attend training and support your teams during activity times * Prompt teams to review their baseline TFI data and identify areas to strengthen * Prompt teams to add to their Tier I Training Action Planning Form after each activity * Help schools align district initiatives * Provide feedback to teams regarding their plan |
| After Tier I Training/Throughout Planning |
| * Follow-up with team about Tier I Implementation Manual and action plan for the upcoming year * Prompt teams to prepare implementation materials (refer to *Tier I Implementation Checklist*) * Prompt teams to organize and facilitate faculty and staff roll-out and training * Help teams develop a plan for teaching students * Provide team with feedback on their Tier I Implementation Manual * Have your school send TBSP their Tier I Implementation Manual |
| Ongoing Throughout School Year |
| * Attend monthly Tier I Team meetings * Access resources from TBSP * Help schools as needed with implementation * Provide resources, feedback, and prompting * Attend Team Lead Meetings provided by TBSP * Maintain regular communication with TBSP Educational Consultant |
| August |
| * Encourage teams as they begin implementation * Support schools during faculty and staff roll-out and training * Prompt teams to have a Tier I meeting * Help team set up their system to review ODR data monthly |
| September |
| * Prompt schools to complete universal behavior screener * Help teams score/review universal behavior screener * Help team review Tier I data (e.g., ODRs, attendance) |
| October |
| * Prompt team to provide staff with plan for re-teaching expectations after fall break * Conduct Fall TFI with school teams and provide feedback about action planning and implementation * Help team review Tier I data (e.g., school-wide risk percentages on universal behavior screener) |
| November |
| * Help team review Tier I data (e.g., Fall TFI, ODRs, attendance) * Prompt team to share school-wide data with staff |
| December |
| * Prompt schools to complete winter universal behavior screener * Help team score/review universal behavior screener * Help team review Tier I data (e.g., ODRs, attendance) |
| January |
| * Prompt teams to provide staff with plan for re-teaching Tier I plan to students * Help team review Tier I data (e.g., school-wide risk percentages on universal behavior screener) |
| February |
| * Encourage faculty and staff to complete the PIRS Survey * Help team review Tier I data (e.g., ODRs, attendance) |
| March |
| * Prompt teams to provide staff with plan for re-teaching expectations after spring break * Review each school’s PIRS Report with their team * Help team review Tier I data (e.g., ODRs, attendance) |
| April |
| * Prompt schools to complete spring universal behavior screener * Help team score/review universal behavior screener * Help team review Tier I data (e.g., ODRs, attendance) * Prompt teams to share school-wide data with staff |
| May/End of Year |
| * Conduct Spring TFI with school teams and provide feedback about action planning and implementation * Help team review Tier I data (e.g., school-wide risk percentages on universal behavior screener) * Prompt Team Leads and Administrators to complete the Annual Report |
| Summer |
| * Help teams make changes to their Tier I plan (consider staff input from PIRS Report) * Help schools align new initiatives with RTI2-B, if applicable * Meet with teams to plan for the upcoming year |
| Accessing Additional Tier I Resources |
| * Visit [www.tennesseebsp.org](http://www.tennesseebsp.org) * Click on Tiers, then click on Tier I * Click on Team Log-In, then click on Tier I, then enter password tbsp1 to access training materials |



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| **Tier II** |
| Before Tier II Training |
| * Contact team and introduce yourself * Attend your team’s Pre-Implementation Tier II TFI with TBSP Educational Consultant |
| During Tier II Training |
| * Attend training and support your teams during activity times * Prompt teams to review their baseline TFI data and identify areas to strengthen * Prompt teams to add to their Tier II Training Action Planning Form after each activity * Help schools align district initiatives * Provide feedback to teams on their plan |
| After Tier II Training/Throughout Planning |
| * Follow-up with team about Tier II & CICO Implementation Manual and action plan for the upcoming year * Prompt teams to prepare implementation materials (refer to *Tier II Implementation Checklist*) * Prompt teams to organize and facilitate faculty and staff roll-out and training * Help teams develop a plan for training identified students and their families * Help teams organize their data for identifying students (e.g., universal behavior screener, ODRs, attendance, teacher nomination) * Provide team feedback on their Tier II & CICO Implementation Manual * Remind team to send TBSP their Tier II & CICO Implementation Manual |
| Ongoing Throughout School Year |
| * Attend regular Tier II Team meetings * Access resources from TBSP * Help schools as needed with implementation and use of data * Provide resources, feedback, and prompting * Attend Team Lead Meetings provided by TBSP * Maintain regular communication with TBSP Educational Consultant |
| August |
| * Support teams during faculty and staff roll-out and training of Tier II and CICO * Help team establish their system to use data to identify students * Encourage teams as they pilot CICO with a small group of students and begin implementing other Tier II interventions, if applicable * Remind teams to collect baseline DPR data before a student begins CICO * Attend Tier II meeting(s) * Help teams use the Progress Monitoring Tool to track student DPR data |
| September |
| * Prompt schools to complete universal behavior screener * Help teams use data to identify students * Help teams use the Progress Monitoring Tool to track student DPR data * Encourage team discussions about progress monitoring data (e.g., students who are responding positively to CICO and should begin self-management and fading as well as students who are responding poorly and need an adaptation to CICO) * Collect fidelity of implementation data using fidelity checklists and DPR reviews for each student * Help teams continue to pilot CICO |
| October |
| * Discuss pilot CICO and any changes that need to be made * Work with team to plan for full CICO implementation * Prompt teams to remind staff of how to provide feedback and complete DPRs * Conduct Fall TFI with school teams and provide feedback about action planning and implementation   + *Note, the TFI can only be completed electronically once per window on pbisapps.org, so consider completing the first tier with the team on a paper copy and putting that data into pbisapps.org as you complete the second tier electronically with your team.* * Help team review Tier II data (e.g., entrance criteria, progress monitoring, exit criteria, and fidelity of implementation data) |
| November |
| * Help team review Tier II TFI data and use TFI Action Planning Form * Support team as they continue full CICO implementation * Help team review Tier II data (e.g., entrance criteria, progress monitoring, exit criteria, and fidelity of implementation data) |
| December |
| * Prompt schools to complete winter universal behavior screener * Support team as they continue full CICO implementation * Help team review Tier II data (e.g., entrance criteria, progress monitoring, exit criteria, and fidelity of implementation data) |
| January |
| * Prompt teams to remind staff of the Tier II plan and their role in CICO * Support team as they continue full CICO implementation * Help team review Tier II data (e.g., entrance criteria, progress monitoring, exit criteria, and fidelity of implementation data) |
| February |
| * Encourage faculty and staff to complete the PIRS Survey * Support team as they continue full CICO implementation * Help team review Tier II data (e.g., entrance criteria, progress monitoring, exit criteria, and fidelity of implementation data) |
| March |
| * Prompt teams to remind staff of the Tier II plan and their role in CICO after spring break * Support team as they continue full CICO implementation * Help team review Tier II data (e.g., entrance criteria, progress monitoring, exit criteria, and fidelity of implementation data) |
| April |
| * Prompt schools to complete spring universal behavior screener * Support team as they continue full CICO implementation * Help team review Tier II data (e.g., entrance criteria, progress monitoring, exit criteria, and fidelity of implementation data) |
| May/End of Year |
| * Conduct Spring TFI with school teams and provide feedback about action planning and implementation   + *Note, the TFI can only be completed electronically once per window on pbisapps.org, so consider completing the first tier with the team on a paper copy and putting that data into pbisapps.org as you complete the second tier electronically with your team.* * Help team review Tier II data (e.g., entrance criteria, progress monitoring, exit criteria, and fidelity of implementation data) * Prompt Team Leads and Administrators to complete the Annual Report |
| Summer |
| * Help teams make changes to their Tier II plan (consider staff input) * Help schools align new initiatives with RTI2-B, if applicable * Meet with teams to plan for the upcoming year |
| Accessing Additional Tier II Resources |
| * Visit [www.tennesseebsp.org](http://www.tennesseebsp.org) * Click on Tiers, then click on Tier II * Click on Team Log-In, then click on Tier II, then enter password tbsp2 to access training materials |

