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| **Tier II Training – Action Planning Form** | | | | | |
| School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Instructions: Complete each activity as a team and delegate unfished tasks. Corresponding TFI Items are noted within each section. | | | | | |
| Tier II Implementation Manual Components | Description | ***What*** work needs to be completed?  ***Does*** this relate to a system in place to support academics? | | ***Who*** completes the work? | ***When*** will work be completed? |
| **Tier II Team Process**   * *Meeting Foundations Form & Team Roles* * *Meetings Minutes Form*   **TFI Items:**  *2.1 – Team Composition*  *2.2 – Team Operating Procedures* |  | |  |  |
| **Identifying Students for Tier II Intervention**   * *Organizing Your Numbers & Cut-Off Score Grid* * *Teacher Nomination Form & Process* * *Identify Students Guiding Questions (for CICO)*   **TFI Items:**  *2.3 – Screening*  *2.4 – Request for Assistance* |  | |  |  |
| **Organizing Tier II Interventions**   * *Tier II Intervention Grid*   **TFI Items:**  *2.7 – Practices Matched to Student Need*  *2.10 – Level of Use* |  | |  |  |

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| Tier II Implementation Manual Components | **Check-In Check-Out**  *CICO Coordinator Self-Assessment* | Identify your Check-In/Check-Out Coordinator and have them complete the *CICO Coordinator Self-Assessment* |  |  |
| **Program Logistics**   * *Program Logistics Guiding Questions* * *Tier II & CICO Calendar*   **TFI Items:**  2.5 – Options for Tier II Interventions  2.8 – Access to Tier I Supports |  |  |  |
| **Daily Progress Report**   * *Daily Progress Report Guiding Questions* * *Create Daily Progress Report*   **TFI Items:**  2.6 – Tier II Critical Features |  |  |  |
| **Reinforcement System**   * *Reinforcement System Guiding Questions*   **TFI Items:**  2.6 – Options for Tier II Interventions  2.8 – Access to Tier I Supports |  |  |  |
| **Data Management**   * *Data Management Guiding Questions*   **TFI Items:**  2.11 – Student Performance Data |  |  |  |
|  | **Evaluate Intervention Outcomes**   * *Evaluate Intervention Outcomes Questions*   **TFI Items:**  2.11 – Student Performance Data  2.12 – Fidelity Data |  |  |  |

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| Tier II Implementation Manual Components | **Plans for Self-Management, Fading & Graduation**   * *Plans for Self-Management, Fading & Graduation Guiding Questions* * *Fading Flowchart*   **TFI Items:**  2.11 – Student Performance Data |  |  |  |
| **Training Stakeholders**   * *Training Stakeholders Guiding Questions*   **TFI Items:**  2.9 – Professional Development |  |  |  |
| **Other Tasks**  *Schedule Tier II Team Planning Meeting* |  |  |  |